

**Property Tax Inquiry** (on the left)

There are two options to search by:

**1. Search for Property Characteristics** (the following instructions are only a modified explanation of the use of the “Cama Sales View”. **For further information click on Cama Sales Viewer help**)

-Click on the “Cama Sales Viewer” Map

-Agree to the disclaimer

-Do not close any windows (as they will be displaying the property characteristics)

-You can search by parcel # by using the search box (using the dashes like the example) **OR**

-You can search by location by using your mouse to zoom in and move the map to the area to be identified, when you have the property to be identified click on the binoculars (with a blue circle by them) on the top row of the search window then click on the first blue circle (draw a point). Then click on the parcel to be identified, if property characteristics are available there will be a small black house, click on the house. The characteristics will be displayed in the identify box.

Once the property is identified, click anywhere in the search box (displaying the name). This will locate and magnify the property and a new window will be displayed that has a link to the property tax info (this is where assessment info, tax info, sales prices, & mailing addresses etc)

**2. Search for Property Tax Information**

-Search by parcel number **OR**

-Search for one or more properties by name, address or other criteria

a. if you are searching by name (is automatically displayed)

b. if you are searching by address (click on the tab that states “site address criteria”) ~ put in only the address # and the street name

c. if you need to search by the legal (click on the “legal description criteria” tab)